

2013 BOMA SOUTHWEST REGION BUDGET



INCOME	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
Business Income													
2013 Dues (dues holiday for 2013)													\$0
SW Conference Seed Money			\$1,000										\$1,000
Ferrell Hays Scholarship			\$1,000										\$1,000
Sponsorship			\$2,000										\$2,000
Total Business Income	\$0	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
EXPENSES													
Business Expenses													
Misc. Expenses													\$0
Office Expenses			\$69										\$69
Website development	\$1,600												\$1,600
Website hosting		\$150											\$150
Website maintenance					\$50	\$50							\$100
Taxes/Fees			\$25										\$25
Conference Travel Reimbursement		\$1,500				\$1,500							\$3,000
Awards/Gifts			\$200										\$200
SW Conference Seed Money				\$1,000									\$1,000
Ferrell Hays Scholarship				\$1,000									\$1,000
SW Conference Speaker Sponsorship													\$0
BAE Fee				\$750		\$750							\$1,500
Total Business Expenses	\$1,600	\$1,650	\$294	\$2,750	\$50	\$2,300	\$0	\$0	\$0	\$0	\$0	\$0	\$8,644

2013 BUDGET (dues holiday for 2013)  
BOMA SOUTHWEST REGIONAL DUES

LOCAL	BUDGETED MEMBERS	BUDGETED RATE	BUDGETED DUES
Austin	258	\$0.00	\$0.00
Corpus Christi	25	\$0.00	\$0.00
Dallas	530	\$0.00	\$0.00
Ft. Worth	168	\$0.00	\$0.00
Greater Little Rock	94	\$0.00	\$0.00
New Mexico	13	\$0.00	\$0.00
NW Arkansas	29	\$0.00	\$0.00
Oklahoma City	122	\$0.00	\$0.00
San Antonio	203	\$0.00	\$0.00
Shreveport	37	\$0.00	\$0.00
Tulsa	80	\$0.00	\$0.00
Houston	516	\$0.00	\$0.00
New Orleans	17	\$0.00	\$0.00
TOTALS	2092	\$0.00	\$0.00



**BOMA Southwest Region Board of Directors  
Southwest Region Conference  
Sunday, January 20, 2013  
12:00 pm – 2:00 pm  
Honolulu, HW**

President Greg Grainger called the meeting to order at 12:20 pm. The following Members were present: Albuquerque, Austin, Dallas, Greater Little Rock, Ft. Worth, Houston, Oklahoma City, San Antonio, Tulsa, Members absent: Corpus Christi, New Orleans, Northwest Arkansas, Shreveport.

San Antonio motioned to accept Sunday, June 24, 2012 Board of Directors' Minutes.;Austin seconded the motion. Motion carried

Tomi Sue Beecham reported on the activity of the Strategic Planning Task Force. Some of the items discussed include:

- Improved communication with locals by sending out a SW Regional newsletter every other month, which would include financials.
- Creating a binder on planning conferences to help locals plan for SW Regional conference.
- Increase seed money for SW Regional not to exceed \$5,000 (depending on need of local).
- Proposed financial policies
- Brainstorming on what to do with excess funds (ideas included a dues holiday, contributions to IDF, and additional scholarships)
- Bylaws review – called for a volunteer from each local to participate on bylaws review committee

Houston made a motion that we implement a dues holiday until all excess funds are used. No one seconded the motion.

Little Rock moved to have a dues holiday for 2013 and to revisit the dues issue again next year. Dallas seconded the motion. All approved. Greg Grainger reminded everyone that if their 2012 dues weren't paid before Southwest Regional Conference, their local would be suspended.

Houston moved to have a minimum of three people on the TOBY committee (including the chair and vice chair) with no more than one person from each local to sit on the committee. President Greg Grainger seconded the motion. Motion passed

Jennifer Lester, Secretary/Treasurer, reported that as of December 31, 2012 there was \$32,265.91 in the checking account with a net income to date of \$2,729.38. There are four locals who have not paid 2012 membership dues: Northwest Arkansas (\$6.66), New Orleans (\$288.68), New Mexico (\$28.86) and Houston(\$1,145.52). **DALLAS** motioned to accept the December 2012 financial statements and **New Mexico** seconded the motion. All approved. The 2013 budget was presented with change to omit the dues for 2013. Discussion regarding the dues holiday and the web-site creation and need for web-site. San Antonio made a motion to accept the 2013 Budget with the changes to reflect the 2013 dues holiday. Austin seconded the motion. Motion passed. The question came up regarding the need for a website. The website could be a place to post the upcoming conference as well as sending information out to the region. \$1,500.00 to building website and \$50.00 an hour to update web page. This was tabled for further discussion.

Scott Jones, BOMA **San Francisco** reported for BOMA International. Some items discussed were the recent D.C. victory which will extend the 15-year Leasehold depreciation thru 2013. Last year, \$60,000 was raised for BOMAPAC. Student day in Seattle was so successful they are going to be adding Veterans to the group in San Diego. There were 92 regional TOBY winners in 14 categories in 2012. BOMA Magazine won a gold award from the Association Trends All Media Magazine. BOMA 360 grew by 10% in 2012. 2013 EER survey is now open, encouraged locals to participate.

Lisa Hensley, BOMA Austin reported on the BOMA Intl Nominating Committee. She is now in her second term and is chairing the committee. They just finished their 3<sup>rd</sup> day of interviews and have some really good candidates. Announced that there will be another “get involved” session in San Diego in June.

Billy Padgett, President, BOMA San Antonio gave a report on 2013 SW Conference in San Antonio. The conference is being held at the Westin Riverwalk hotel, March 21<sup>st</sup> – 23<sup>rd</sup>. The opening reception will be at Pearl Brewery. There are going to be great education sessions. Sponsorship opportunities are still available. You can go to [www.bomasanantonio.org](http://www.bomasanantonio.org) to register.

Greg Grainger, President, reported on the TOBY's for chair Karisa Johnson who was not present. Each local was made aware that the people they pick for their Regional judges must adhere to the deadlines below. The conference calls on March 5<sup>th</sup> and 18<sup>th</sup> are to familiarize everyone with the task at hand and answer any questions they may have on judging. The follow up on March 18<sup>th</sup> will also make sure we are on task to be completed by March 20<sup>th</sup>. It would be good if all the judges watch the webinar “BOMA Tutorial: TOBY Online Submissions.” It is located on the BOMA International website. Important dates:

- Both Regional and International Judges full contact information (i.e. name, address, company, phone number, email address) due – February 22, 2013
- Pictures of ALL SW Regional Entries due – March 1, 2013
- SW Regional TOBY Submission due – March 8, 2013 (thru BOMA International TOBY website)
- SW Member of the Year Nominees due – March 8, 2013 (these are due by email to Karisa at [karisa.johnson@transwestern.net](mailto:karisa.johnson@transwestern.net))
- SW Regional Judging – March 11-20, 2013
- Judges Conference Calls – March 5, 2013 and March 18, 2013

Greg was going to verify that dates were correct.

Greg Grainger, President, announced that Shreveport has backed out of hosting the 2014 SW Regional Conference and asked for suggestions/ volunteers to host. The **SW Region Executive Board and BAE will be more active in organizing that conference but will need some assistance from the locals similar to how New Orleans was planned and hosted.** Recommended that we get back to emphasizing education. Discussion by Houston to quit having this conference. **BAE'S were asked to check hotels in their areas for 2014 conference to replace the Shreveport location.**

Greg Grainger, President, ajourned the meeting.