



**BOMA Southwest Region Board of Directors
BOMA International Convention
Sunday, January 18, 2015
12:00 pm to 1:30 pm
Westin Kierland Resort & Spa
Scottsdale, AZ**

- | | |
|---|--------------------------------------|
| I. Call to Order | Jennifer Lester, President |
| II. Roll Call | Melissa Graham, VP |
| III. Approval of Minutes | Melissa Graham, VP |
| IV. Financial Report | Dan Yates, Sec/Treasurer |
| V. BOMA International Report | Shane, Baggett
BOMA International |
| VI. BOMA International Nominating Committee | Greg Grainger |
| VII. Old Business | |
| a. Future Conference Host City Rotation | Jennifer Lester, President |
| b. Tulsa SW Regional Conference | John Onkst, BOMA Tulsa |
| c. TOBY deadlines | Cindy Magouirk |
| VIII. New Business | |
| a. Southwest Regional BAE | Jennifer Lester, President |
| b. 2015 Ferrell Hays Scholarship Recipient | Jennifer Lester, President |
| c. Nominating Committee Report | Brett Williams, Nominating Committee |
| IX. Call from the Floor to Adjourn | Jennifer Lester, President |
| X. Adjourn | Jennifer Lester, President |

BOMA Southwest Region Board of Directors

BOMA International Convention

Sunday, June 22, 2014

Orlando, Florida

In the absence of President Jennifer Lester, Vice-President Melissa Graham called the meeting to order at 8:15 am. Roll was called by Secretary/Treasurer Dan Yates. Present were delegates from: Albuquerque, Austin, Dallas, Greater Little Rock, Fort Worth, Houston, Oklahoma City, Northwest Arkansas, San Antonio and Shreveport.

Members absent: Corpus Christi and New Orleans.

A quorum was determined to be present.

Secretary/Treasurer Yates asked each member to stand, introduce themselves, who they work for and their role within BOMA.

Secretary/Treasurer Yates presented the minutes from the previous Board of Directors meeting held in Fort Worth on March 29, 2014. Clarification was made on the minutes. The date for the next SW Regional Conference in Tulsa should be changed from 4/7/15-4/9/15 to 4/9/15-4/11/15. A motion was made by Albuquerque to approve the minutes with those changes, seconded by Dallas. Minutes were unanimously approved.

Dan Yates presented the financial report and the Audit Committees statement regarding the annual financial audit. The Committee found the organization's financials in good order and all monies accounted for. All back-up was available. A motion was made by Shreveport for approval of the financial reports and seconded by Northwest Arkansas. The motion was opened for discussion, with none offered. The financial report was approved by majority vote.

Lisa Hensley gave the Nominating Committee Report. Positions being voted on at the Board of Governors: John Oliver – Chair, Kent Gibson – Chair-Elect, Brian Harnetiaux – Vice-President, McCarthy Cook – Vice-Chair, Dan Chancey – Secretary/Treasurer. Lisa noted that after this session she will be relinquishing her role on the Nominating Committee to Greg Grainger.

Shane Baggett, from Dallas, Texas, BOMA International Executive Committee Member, presented the update for BOMA International:

- ✓ This year's Every Building Conference and Expo featured an all new industrial Property Management track, an enhanced Asset Management track and a new Technology Pavilion.
- ✓ Three new International Affiliated Associations will attend the Board of Governors meeting from Panama, Greece, and Russia.
- ✓ TOBY participation grew to 87 regional winners, including the first-ever entrant from China.
- ✓ BOMA 360 has grown to over 750 buildings, including our first designee from Japan and several new designees from Canada.
- ✓ Nearly 1,000 people attended this year's Medical Office Buildings Conference in Nashville – a 30 percent growth! Next year's dates are April 29-May 1 in Cleveland.
- ✓ The first course in BOMA's new Asset Management Series is available to be delivered by BOMA local associations.
- ✓ BOMA International has partnered with the Royal Institution of Chartered Surveyors to produce education and training on the new International Property Measurement Standard. More information will be available soon for a fall launch.
- ✓ BOMA International has received a grant from our newest Cornerstone Partner, Yardi, to pursue energy efficiency projects and programs.
- ✓ BOMA's advocacy team continues to press forward on our legislative agenda, including extending the Terrorism Risk Insurance Act and passing the tax extenders package, and are optimistic that Congress will address these issues this fall. Thank you for your continued communication with your legislators.

Regional TOBY entries are due to BOMA International by April 10th. Dates for other TOBY deadlines will be forthcoming from TOBY Chair, Cindy Magourick. Melissa recognized and congratulated all the 2014 Regional TOBY winners, wishing them luck at the International awards dinner on Tuesday.

Melissa invited the members to volunteer for the vacant spots on the Nominating Committee and noted that volunteers are always welcomed on the Finance and TOBY committees, as well. Lisa Hensley volunteered to serve on the Nominating Committee.

Discussion continued for securing host cities for the future Regional Conference schedule. The Board has reached out to Austin, Houston and any other local not on the rotation in the coming years to consider stepping up earlier. Delegates were urged to discuss with their locals, stepping up to host 2018, with a possibility for hosting in 2017.

The following deadlines were noted:

The Ferrell Hayes Scholarship – January 15 (delegates were reminded that the scholarship is very important in getting new, young members to the conference and involved at the regional level)

Board of Directors – January 31

Committee Chairs and Volunteers – April 30

The 2015 SW Regional Conference will be held April 9-11 in Tulsa. Reminder was given to support Tulsa by attending the conference.

Conflict of Interest Policy forms were provided to all local delegates and gathered at the end of the meeting.

A motion was made by Dallas to adjourn, and seconded by Greater Little Rock. The meeting was adjourned at approximately 9:00 by Melissa Graham.

2:56 PM
01/10/15
Accrual Basis

BOMA Southwest Region
Balance Sheet
As of January 10, 2015

	<u>Jan 10, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank of America	20,136.08
Total Checking/Savings	<u>20,136.08</u>
Total Current Assets	<u>20,136.08</u>
TOTAL ASSETS	<u>20,136.08</u>
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	20,136.08
Total Equity	<u>20,136.08</u>
TOTAL LIABILITIES & EQU...	<u>20,136.08</u>

2:54 PM
01/10/15
Accrual Basis

BOMA Southwest Region
Profit & Loss
January through December 2014

	<u>Jan - Dec ...</u>
Ordinary Income/Expense	
Income	
Ferrell Hayes Sponsorship	3,000.00
Total Income	<u>3,000.00</u>
Expense	
Awards/Gifts	207.32
BAE Fees	1,500.00
Conference Travel Reimbursen...	4,069.80
Ferrell Hayes Scholarship	1,591.95
Office Expense	7.75
Website	100.00
Total Expense	<u>7,476.82</u>
Net Ordinary Income	<u>-4,476.82</u>
Net Income	<u><u>-4,476.82</u></u>

2015 BOMA SOUTHWEST REGION BUDGET



INCOME	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
Business Income													
2015 Dues (dues holiday for 2015)													\$0
SW Conference Seed Money			\$1,000										\$1,000
Sponsorship													\$0
Total Business Income	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
EXPENSES													
Business Expenses													
Misc. Expenses													\$0
Office Expenses				\$25					\$25				\$50
Website development													\$0
Website hosting									\$100				\$100
Website maintenance			\$50					\$50					\$100
Taxes/Fees													\$0
Conference Travel Reimbursement													\$0
Awards/Gifts				\$125									\$125
SW Conference Seed Money				\$1,000									\$1,000
Ferrell Hays Scholarship				\$1,000									\$1,000
SW Conference Speaker Sponsorship													\$0
BAE Fee													\$0
Total Business Expenses	\$0	\$0	\$50	\$2,150	\$0	\$0	\$0	\$50	\$125	\$0	\$0	\$0	\$2,375

2015 BUDGET (dues holiday for 2015)
BOMA SOUTHWEST REGIONAL DUES

LOCAL	BUDGETED MEMBERS	BUDGETED RATE	BUDGETED DUES
Austin	251	\$0.00	\$0.00
Corpus Christi	22	\$0.00	\$0.00
Dallas	527	\$0.00	\$0.00
Ft. Worth	168	\$0.00	\$0.00
Greater Little Rock	100	\$0.00	\$0.00
New Mexico	13	\$0.00	\$0.00
NW Arkansas	29	\$0.00	\$0.00
Oklahoma City	122	\$0.00	\$0.00
San Antonio	197	\$0.00	\$0.00
Shreveport	31	\$0.00	\$0.00
Tulsa	97	\$0.00	\$0.00
Houston	600	\$0.00	\$0.00
New Orleans	17	\$0.00	\$0.00
TOTALS	2174	\$0.00	\$0.00